



# NORTHWEST FLORIDA STATE COLLEGE

## Memo

To: Governing Board for the Collegiate High School  
From: Dr. Devin Stephenson, President  
Date: January 17, 2023  
Re: Collegiate High School Expanded Enrollment Capacity for 2023-2024

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Florida Statutes § 1002.331 authorizes a high-performing charter school to “[i]ncrease its student enrollment once per school year to more than the capacity identified in the charter.” As the Collegiate High School at Northwest Florida State College Governing Board has the authority to establish a yearly enrollment capacity for each year, the Collegiate High School requests approval to increase capacity for the upcoming school year by 100 for a total of 435 students for Academic Year 2023-2024.

Last year, in fulfillment of the Expanding Early College and Career and Technical Education (CTE) Grant through the Florida Department of Education, the Collegiate High School added 50 seats to its prior 285-seat capacity, resulting in a total capacity of 335 seats for Academic Year 2022-2023. To ensure the success of the CHS expansion to 9<sup>th</sup> grade with defined A.S. tracks, the College updated number and type of faculty and staff at the school, which reinforced support for new students and laid the groundwork for continued expansion of the school. Through the grant-funded 9<sup>th</sup> grade pilot program, CHS is prepared for continued expansion to provide increased access to Early College programs for parents and students across Okaloosa and Walton Counties. Both buildings 340 and 300 sufficiently accommodate this expansion.

This year, the Collegiate High School proposes to expand its enrollment capacity for Academic Year 2023-2024 by 100 students, which will bring the total school enrollment to 435 seats and includes the following adjustments:

1. Increases the 10<sup>th</sup> grade enrollment by 50 seats to allow for the promotion of the current 50-seat 9<sup>th</sup> grade class to the next grade level;
2. Maintains the newly added 9<sup>th</sup> grade Associate in Science (A.S.) track of 50 seats; and
3. Increases the 9<sup>th</sup> grade enrollment by 50 seats (doubles the 9<sup>th</sup> grade class to 100 seats) to create a new Associate in Arts (A.A.) track for 9<sup>th</sup> grade students.

Since 2013, CHS has maintained its status as a high-performing charter school, through which Florida Statutes authorizes the school to notify its sponsor, Okaloosa County School District, in writing by March 1 that it intends to increase enrollment and expand grade levels. After notification, the sponsor has 90 days to return the modified charter. As CHS requests to increase its enrollment capacity by 100 to a total of 435 for the 2023-2024 Academic Year, we present the letter of notification and Charter School Contract Modification for your consideration and review.

### RECOMMENDATION:

The Governing Board approves the increased enrollment capacity for a total of 435 seats, as presented.